

# Internship – Office of the Gender Advisor (GENAD)

**Primary Location:** Brunssum, the Netherlands

**NATO Body:** Headquarter Joint Force Command (HQ JFC) Brunssum

**Office:** Office of the Gender Advisor (OGENAD)

**Schedule:** Full-time

**Closing date:** 23 April 2025

## Description:

As an intern in the Office of the Gender Advisor (OGENAD) at HQ JFC Brunssum you will be required to provide administrative assistance embedded as a member of the OGENAD team.

## About the internship:

During this 6 months programme starting 2 February 2026 until 31 July 2026, you will join the OGENAD. The GENAD is looking for an intern to provide administrative assistance in preparing briefs/coordination of activities-related to the NATO's Women, Peace and Security (WPS) Agenda.

## The intern must:

- **for the whole period of the internship be enrolled and studying for a Bachelor's or Master's degree in the field of Political Science / International Relations / Human Resources / Gender Studies / Psychology or similar;**
- possess knowledge of international organisations including the North Atlantic Treaty Organisation;
- be able to effectively plan and organize the working time.
- have the ability to work under pressure.

In addition, we are looking for candidates having the following desirable skills:

- strong computer skills (e.g. ECDL) including use of Microsoft Office package;
- be dynamic, self-motivated and personable with an ability to work in a team environment with people from diverse backgrounds;
- interest in/exposure to gender mainstreaming and gender-based violence topics are highly desirable.

## Stipend:

You will be compensated at a fixed taxable rate of € 1424.59 (2025 rates), per month based on 37.5 hours internship work hours per week.

We will also compensate you for travel costs to/from your university to HQ JFC Brunssum (within set cap rates).

Interns will be entitled to 2 days of leave for each full month (of 37.5 hours a week) of internship.

## How to apply:

Complete the application form in the NATO Talent Acquisition Platform (NTAP) using the following link:

<https://nato.taleo.net/careersection/5/jobsearch.ftl?lang=en>

In the NTAP internship list, please select the HQ JFC Brunssum Office of the Gender Advisor internship opportunity and apply.

**Add a motivation letter and CV/Resume as mandatory attachments to the application in NTAP.** This one page essay should include the student's motivation for an internship at NATO / HQ JFC Brunssum, the student's expectations and objectives.

Please note that only candidates fulfilling **all** eligibility criteria will be taken into consideration.

Please visit <https://jfcbs.nato.int/contact> for more information on internship criteria and requirements.